

**The University of Kansas Libraries
Kenneth Spencer Research Library**

Address: 1450 Poplar Lane, Lawrence, Kansas 66045-7616 U.S.A.

Phone: 785-864-4334 **Fax:** 785-864-5803 **Website:** <http://spencer.lib.ku.edu>

Request for Permission to Publish, Distribute, or Display

As owner of the physical item, Kenneth Spencer Research Library requires permission be obtained to publish, exhibit, distribute by any means, or similarly use items from the collections of the Spencer Research Library. The requestor affirms that copies provided may not be added to the collections of other repositories without express written permission from the Spencer Research Library.

Please complete and return this form, a copy of which, granting or denying permission (see page 2), signed by a representative of the Library, will be returned to the requestor.

NAME _____

ORGANIZATION _____

ADDRESS _____

CITY _____ STATE _____

ZIP / POST CODE _____ COUNTRY _____

TELEPHONE _____ E-MAIL ADDRESS: _____

Permission is requested for the one-time use of the item(s) listed below for use in a

() book, () exhibition, () periodical, () film, () broadcast, () web site, or

() other (please describe) _____

Proposed title: _____ (known as the "work")

Publisher / producer: _____

Address: _____

Anticipated publishing/display/distribution date:

Please itemize below (or on a separate sheet) those items proposed to be used. Include the collection name, call number, and a description of each item.

The requestor agrees that this use will be subject to the following conditions:

The credit line shown below **must** be used. The items listed may be used in the work, and in the direct promotion of the work, but other use, or use in subsequent editions/versions, will require reapplication.

THIS MATERIAL MAY BE PROTECTED BY COPYRIGHT LAW (Title 17, U.S. Code). The requestor assumes all responsibility for conforming to laws of copyright and libel which may be involved in the use of these materials. The University of Kansas will provide advisory information regarding known ownership of the copyright (see below), but such information is of an informational nature only and should not be considered binding or final.

It is the responsibility of the requestor to comply with all applicable copyrights. In using these items, the applicant agrees to hold harmless and indemnify the University of Kansas in any dispute relating to rights. The University of Kansas makes no representation of ownership of the copyright to any item (except as may be noted below). **The University is only granting permission to reproduce from those items in its collections.**

At the time of publication/release, a complimentary copy of the work or notification of its availability online is to be provided to the Library.

I have read and agree to abide by the conditions explained above.

Requested by _____

(Signature)

(Title)

(Date)

KSRL STAFF USE ONLY

In most cases, Spencer Library owns only the physical item, not the copyright. It is the patron's sole responsibility to determine the copyright status and to obtain any required permissions from the copyright holder. If the Library's records so indicate, the intellectual property rights to the items requested may be owned by the persons or institutions cited below. This information is provided as a convenience only and is not guaranteed to be current.

REQUEST FOR PERMISSION TO PUBLISH, DISTRIBUTE, OR DISPLAY:

- () **PERMISSION TO USE THE ITEMS CITED IN THIS REQUEST IS GRANTED, SUBJECT TO THE CONDITIONS ENUMERATED HEREIN.**
- () **PERMISSION IS DENIED.**

REQUIRED CREDIT LINE: _____,
Kenneth Spencer Research Library, University of Kansas Libraries

UNIVERSITY OF KANSAS REPRESENTATIVE: _____

Transaction Number _____

(Title)

(Date)